

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

84

June 3, 2003

FROM: **PAUL BIANE**, Second District Supervisor
Board of Supervisors

**SUBJECT: EMPLOYMENT CONTRACTS FOR SUPPORT SERVICES TO THE SECOND
DISTRICT**

RECOMMENDATION:

1. Approve amendment No. 1 to employment contract 02-1226 for support services to the Second District Supervisor.
2. Approve employment contract with Vanessa Abbuhl for support services to the Second District Supervisor.

BACKGROUND: A significant portion of staff services to members of the Board of Supervisors is provided through contractual arrangement. On November 19, 2002, the Board approved contracts with Tim Johnson and Vanessa Abbuhl to provide services as a Special Projects Coordinators to facilitate transition for the newly elected Supervisor Paul Biane. Since that time, Supervisor Biane has reorganized his staff and requests the above actions.

Recommendation No. 1 is to amend the current employment contract with Timothy Johnson. This amendment will provide Mr. Johnson with a \$100 per month automobile allowance for the use of his private vehicle.

Recommendation No. 2 is for a new employment contract with Vanessa Abbuhl. Ms. Abbuhl has been providing support to the Second District since November 2002. Since that time, she has been serving in the capacity of Special Projects Coordinator. Beginning June 30, 2003, Ms. Abbuhl will assume the position of Executive Secretary I. This new contract will supersede the existing contract.

REVIEW BY OTHER DEPARTMENTS: This item has been reviewed by County Counsel (Andy Hartzell, Deputy County Counsel) on May 20, 2003 and the County Administrative Office (Kathy Kubesh, Administrative Analyst) on May 20, 2003.

FINANCIAL IMPACT: These actions will result in an annual increase in salary and benefit expense of approximately \$4,522. These actions were incorporated into the development the 2003-04 proposed budget.

PRESENTER: Paul Biane, Second District Supervisor (387-4833)

Record of Action of the Board of Supervisors

84